

REGULAR MEETING

OCTOBER 17, 2011

PRESENT: Patricia Sweetland, Mayor

TRUSTEES: Nancy Murphy, Brian Thomas, Bud Masters, Philip Chatterton, Keith Perry

ABSENT: Christopher Singleton (present at 8pm)

ATTORNEY: Eugene Renzi

OTHERS: Ron McNitt, W/WW Plant Operator; Brian Berkey, Fire Chief; James Thomas, Sr. Officer; David Ross, CEO; Karl Fowler, Jeff. Co. Journal; Gordon Block, Watertown Daily Times; Bob & Rob Simpson; A J Mullin; Edward Remington; William Elliott; John Roberts; Jay Spaulding; Dustin Clark, Barton & Loguidice

Mayor Sweetland opened meeting at 7pm.

Trustee Thomas led with the pledge.

Due to the number of guests present, the Mayor introduced them and gave the floor to any that wanted to address the board. Jay Spaulding, who is a resident at 9 Carol Drive, family moved into home in February 2011, is concerned of the street being plowed by the Village in front of his home. He is new to the Village and understands the need of sidewalks but questioned why there aren't sidewalks on all the streets. The Village stopped plowing by his home and he wants to know why.

William Elliott spoke to the board regarding the development of John Roberts for 11 Carol Drive, and that Elliott Realty is trying to close on the sale of this property. The new owners are a military couple who recently relocated to this area and that a certificate of occupancy is needed for the VA loan to close, and that has been hindered by the issue of no sidewalks installed according to the law on this new street built by John Roberts. At this time, the Village has not taken over this street.

More discussion will be held on this issue later in the meeting.

Trustee Chatterton moved to approve the minutes of 9/12/11 as presented, seconded by Trustee Thomas. Vote: 5 ayes, 1 absent.

Trustee Perry moved to approve the Financial Reports, Collateral report, and budget modifications as presented, seconded by Trustee Masters. Vote: 5 ayes, 1 absent.

Trustee Masters moved to approve the payment of bills for the period of 9/12/11 on abstract #5 as presented, seconded by Trustee Thomas. Vote: 5 ayes, 1 absent.

General Fund	\$185,490.79
Water Fund	163,770.98
Sewer Fund	19,141.70
Trust & Agency Fund	46,591.37
Jt. Building Fund	1,197.14



Commission reports:

The monthly report for the fire department was reviewed by the board as presented. Rob Simpson elaborated on the purchase for the two replacement fire trucks that they are looking at. They came upon a used 1995 Rescue Truck from a dealer in Long Island for a cost of \$143,500 with 8,000 miles and a 1992 Ladder Truck available in PA, which they submitted a bid for \$127,500 and was awarded the bid purchase. The Fire Corporation will cover the costs for some minor adjustments on the trucks to have them added to the fleet.

Trustee Masters moved to pass **RESOLUTION NO. 5** to purchase the two fire trucks from the fire equipment reserve as presented, seconded by Trustee Thomas. Vote: 4 ayes, 1 abstained (Chatterton), 1 absent (Singleton).

Chief Simpson discussed the sale of the two present trucks in the fleet and the process they have information on to sell the trucks with advertising from various companies.

Trustee Masters moved to approve the transfer of funds from the fire equipment reserve to general fund to pay for the trucks, seconded by Trustee Murphy. Vote: 4 ayes, 1 abstain (Chatterton), 1 absent (Singleton).

Trustee Masters moved to approve the sale of the two fire trucks in the fleet at the present time that are being replaced as presented by Chief Simpson, seconded by Trustee Perry. Vote: 4 ayes, 1 abstain (Chatterton), 1 absent (Singleton).

Bob Simpson discussed the upcoming fund raiser mailing that the fire department is planning. It will be a newsletter mailed to all residents in the fire district. Other surrounding departments have been successful with mailings. Trustee Perry moved to approve this fund raiser as presented by Bob Simpson, seconded by Trustee Thomas. Vote: 4 ayes, 1 abstain (Chatterton), 1 absent (Singleton).

The monthly report for zoning was reviewed by the Board as presented.

Three permits were issued. Attorney Timothy McClusky spoke to David on the street into Sheffields apartment and that he is working on getting information to Attorney Renzi.

David Ross has been working on the certificate of occupancy for 11 Carol Drive and cannot issue it without the sidewalks in place. This was discussed by the board in length again. January 6, 2011 minutes were reviewed by the Board when discussion of sidewalks being installed so that the street could be dedicated/turned over to the Village and at that time the Village board was in agreement with the Planning Board's decision that states all new development must have sidewalks and voted to take ownership of Carol Drive extension street and infrastructure pending approval of the title search, \$32,000 bonding for the sidewalks which were to be installed by June 31, 2011. The sidewalks bonding was unable to be obtained by John Roberts so holding of monies by escrow was discussed previously.



John Roberts explained to the board he had just purchased the development property from Mr. Bedor and did not have the monies to be placed in an escrow for the installation of the sidewalks for this extension of Carol Drive. Mr. Roberts is requesting the village to work with him and to allow the installation of the sidewalk after each home is all built and the driveway to be installed with the sidewalk at that time to avoid damage to the sidewalk during the construction phase of each property. The Village is benefiting from this development.

Trustee Perry stated that the board does support this development and wants it to proceed by the board cannot just make a decision against a local law on the books and that an open discussion cannot just change a law. There is a process necessary to change a law. John Roberts requested to temporarily allow for the sale of 11 Carol Dr. without the sidewalks.

Trustee Perry requested Mr. Roberts to go back to the Planning Board to discuss a change to the local law.

William Elliott spoke to the board about the closing of this property to take place this Wednesday and with the unfortunate scenario this may not take place now, and that the potential new owners have already spent monies on this house and now they have to be told they can't close on it and move into it. They have been staying in a hotel for the past couple of weeks waiting on the closing and now that may not take place.

Trustee Perry sympathizes for this family but this cannot be fixed tonight and there is a process that need to followed.

Attorney Renzi recommends that Mr. Roberts gives the money to the Village of the sidewalks to be held in escrow. He suggests that he pays to the Village the \$32,000 as agreed in January from the sale of 11 Carol Drive once that takes place so new owners can get the certificate of occupancy with new construction for this street. Once that money is received then the Village can work on dedicating/taking over the street.

Trustee Murphy moved to approve holding a public hearing at November's regular meeting at 7:15pm for the dedication of Carol Drive extension contingent upon the Village receiving \$32,000 from John Roberts from the sale of 11 Carol Drive to be held in escrow for the installation of all sidewalks on both sides of Carol Drive extension to be completed by June 30, 2012, and that this decision pertains to Carol Drive extension only and future development of streets must be completed according to the Subdivision Law which is completion of all infrastructure before the street can be dedication/turned over to the Village. This motion was seconded by Trustee Thomas. Vote: 5 ayes, 1 absent (Singleton).

All concerned thanked the board for their time.

Trustee Singleton present at 8pm.

The police department monthly report was reviewed by the Board as presented. Officer Thomas reported that arrests have been made on the break-ins of vehicles.

The DPW monthly report was reviewed by the Board as presented. Water Conservation efforts are underway and they are continuing for this week. Ron McNin stated that he appreciates Rick Bisig for all that he does, he has been out all of last week and for most



of this week and Ron has been working in his absence. The new laborer started last Wednesday, Kyle Steele. Ron thanked the board and left.

The Phase I report from Hydro Source should be received in the next week or so and the engineers will review this prior to recommending continuing onto the next phase. Hole boring will be done in November or December.

Op-Tech is finished with their work on the brownfield's project. They have hired Thomas Excavating to complete the lot with stone and dozing. The steps will be installed for the fire department next to the doors.

Revitalization & Beautification:

The committee would like to purchase another dog station to be installed in Arbor Park in the Spring. The DPW will take down those up now for the winter months. Connie Elliott and Karen Hongo are heading the efforts for the Christmas packages for the 3rd Brigade to be sent to them for the holidays and are accepting any donations for these.

The dog control officer's monthly report was reviewed by the board as presented.

Historical District:

The roof of the Historical Society has been completed by Trustee Perry is not sure if all the paperwork has been completed for the job.

Planning Liason:

Trustee Chatterton has sent information to William Doe about the County not accepting any plans that are incomplete for their review. A letter was received and a copy was sent out to Mr. Doe.

Old Business:

The fire contracts have all been confirmed in the three townships budgets with one being signed and returned to the Village.

Trustee Thomas spoke on behalf of the tree committee and their request for the Village board to pass a resolution approving the committee formation.

Trustee Thomas moved to approve **RESOLUTION NO. 3** as presented to the board, seconded by Trustee Murphy. Vote: 6 ayes. SEE ATTACHED

New Business:

Trustee Masters moved to approve setting the annual trick-n-treat hours for Halloween at 5pm-8pm as an ongoing occasion, seconded by Trustee Thomas. Vote: 6 ayes.

The board discussed the Jefferson County Highway Shared Services Agreement. Trustee Thomas questioned the list for amounts used for equipment costs that was not included in the agreement. That will need to be received from the County.

Trustee Thomas moved to adopt **RESOLUTION NO. 4** for the shared services agreement as presented by Jefferson County seconded by Trustee Masters. Vote: 6 ayes. SEE ATTACHED.



Trustee Murphy moved to adjourn, seconded by Trustee Thomas. Vote: 6 ayes.
Time: 8:45pm.

Respectfully submitted,
Darlene M. Rexford, Clerk

