

REGULAR MEETING

NOVEMBER 21, 2011

PRESENT: Patricia Sweetland, Mayor

TRUSTEES: Nancy Murphy, Brian Thomas, Bud Masters, Christopher Singleton, Philip Chatterton, Keith Perry

ATTORNEY: Eugene Renzi

OTHERS: Rick Bisig, DPW Superintendent; Brian Berkey, Fire Chief; Rob Simpson, Ass't Chief; James Thomas, Sr. Officer; Gordon Block, Watertown Daily Times; Tyler Hess, Student; Jay Spaulding; John Roberts; Dustin Clark, Barton & Loguidice

Mayor Sweetland opened meeting at 7pm.

Trustee Thomas led with the pledge. Introduction of guests, Tyler Hess is observing tonight's meeting for his Engineering program at Jefferson Community College. Attorney David Renzi was introduced to attendees.

Trustee Perry moved to approve the minutes of 10/17, as presented, seconded by Trustee Chatterton. Vote: 6 ayes.

Trustee Thomas moved to approve the minutes of 11/1, as presented, seconded by Trustee Singleton. Vote: 6 ayes.

Trustee Chatterton moved to approve the Financial Reports, Collateral report as presented, seconded by Trustee Perry. Vote: 6 ayes.

Trustee Masters moved to approve the payment of bills for the period of 10/18-11/21/11 on abstract #6 as presented, seconded by Trustee Thomas. Vote: 6 ayes.

General Fund	220,009.54
Water Fund	18,974.32
Sewer Fund	9,736.61
Trust & Agency Fund	35,472.41
Joint Municipal Bldg Fund	919.23

Commission reports:

There was no monthly report for zoning.

Trustee Masters moved to approve **Resolution No. 6** approving John Roberts' letter requesting the village to accept the dedication of Carol Drive extension and all infrastructure as included in the general description, seconded by Trustee Thomas. Vote: 6 ayes.

The monthly report for the fire department was reviewed by the board as presented. The ladder truck recently purchased is in service and being used and training is being done with members. The rescue truck being purchased should be delivered and received around December 1, 2011. Rob informed the board that inquiries have been made to the department of the two trucks to be sold that are being replaced from other departments. The board discussed the Fire Corporation to act as agent to sell the two trucks being



replaced. They have the information on their website and have had hits on the site. The money would be turned over to the village to be placed in the fire equipment reserve to replenish what was used for the purchase of the two trucks.

Trustee Masters moved to approve the Fire Corporation to act as agent for the sale of the two fire trucks replaced, and to surplus the two trucks to be sold, seconded by Trustee Murphy. Vote: 5 ayes, 1 abstained, Chatterton.

The Mayor announced that tonight is Trustee Masters last meeting. He did not seek re-election for his term. He has served on the village board for 3 terms, for a total of 12 years. At the election for his term, there were 4 people who received 2 write-in votes each for a 4 way tie. Board of Elections are not sure how this will be handled at this time.

Brian Berkey invited the board and an invitation was received to the annual Christmas party on December 10, 2011.

Mayor Sweetland reported that all three fire contracts have been received back from the town's with signatures. The amounts increased each board approved are as follows:

Town of Adams	\$3,000 increase
Town of Ellisburg	\$2,000 increase
Town of Lorraine	Doubled amount from 2011 paid

It was the consensus of the board to accept the amounts presented back to the Village for the fire contracts from each Township.

7:15pm – Public Hearing

Mayor Sweetland opened the public hearing for the purpose of the Village taking over Carol Drive extension as a village street.

Attorney Eugene Renzi stated that he has seen the deed once, but changes have been made, and it needs to be reviewed by him again. With no other comments given, Trustee Thomas moved to close the public hearing and reconvene the regular meeting, seconded by Trustee Chatterton. Vote: 6 ayes.

Trustee Thomas moved to approve **Resolution No. 7** to accept the continuation of Carol Drive as a village street including all infrastructure according to village specifications, subject to final deed review and acceptance by Attorney Renzi, and that the DPW will now plow and maintain the street effective this date, seconded by Trustee Chatterton.

Vote: 6 ayes.

Mr. Spaulding left the meeting.

The police department monthly report was reviewed by the Board as presented.

The DPW monthly report was reviewed by the Board as presented.

Rick reported that they have been looking at the retaining wall on Institute Street, and that the Engineers will contact Matt Scully to come and take a look at the wall and meet with Rick. Dustin stated that they might have a proposal ready for the December meeting.



Rick requested door openers to be installed on the front doors to the Village barn. He has received a quote for \$4,305.00 installed. He is requesting to use up to \$5,000 from the garage repair reserve to cover the costs of this project.

Trustee Thomas moved to hold a public hearing at the December meeting at 7:15pm to approve spending money not to exceed \$5,000 from the garage repair reserve for the purchase of these door openers, seconded by Trustee Masters. Vote: 6 ayes.

Youth & Recreation:

The board reviewed the report for the summer recreation program received. Trustee Murphy is working with the school district for the winter swim program. Trustee Murphy moved to approve the summer recreation budget request for 2012 in the amount of \$7,650.00, seconded by Trustee Masters. Vote: 6 ayes.

Revitalization & Beautification:

The Christmas parade will be held on December 4, 2011 at 4pm honoring the military and their families. We are requesting all residents to hang a yellow ribbon on property to support our troops. The next meeting will be December 5, 2011 at 6:30pm at the Rohde Center.

The dog control officer's monthly report was reviewed by the board as presented. The EAP quarterly report was reviewed by the board as presented.

Historical District:

Trustee Perry informed the board that the Chamber of Commerce and Revitalization committee is receiving funding for the packets to be shipped to the 3rd Brigade for the holidays. They are very pleased.

Planning Liason:

The information in the subdivision law regarding sidewalks was sent to the board members as requested.

Old Business:

The board reviewed a quote from National Grid for the installation of 8 new street lights to be installed on Shirley and Carol Drives. Rick reported that he had met with Todd Froyssell from National Grid and their recommendation is to install 5 lights on Carol Drive, and 3 lights on Shirley Drive for an annual charge per light of \$470.18 which would be included on the monthly billing for our street lights. This quote is for National Grid to do all the work for each light to be installed.

Trustee Masters moved to approve **Resolution No. 8** authorizing National Grid to install, own, maintain and bill for the 8 new street lights and all related components on Shirley and Carol Drives as quoted, seconded by Trustee Thomas. Vote: 6 ayes.

New Business:



Trustee Thomas has been working on a tree ordinance and sent a sample local law from the City of Watertown to board members in an email for their review and comments. This adoption of a local law for tree ordinance is a bonus towards the grant money for more points on the grant process.

The Mayor discussed the two local laws pertaining to trees already on the village books. She suggested these be reviewed to decide whether they are used or we dispose of them if a new local law is adopted.

Attorney Renzi stated that a SEQR will be needed for this local law and the Village would act as lead agency.

Trustee Chatterton send Trustee Thomas information that he received from a National Grid information session that he attended in Syracuse that pertained to trees.

The tree committee is working on a grant application for the next session in 2012.

Trustee Thomas approved to have the Village act as lead agency and to proceed with the review of the SEQR at the December 5, 2011 meeting, and to hold a public hearing for the local law on trees at the January regular meeting, seconded by Trustee Chatterton.

Vote: 6 ayes.

Trustee Perry inquired on the fund raising letter that the fire department mailed to residents, but hasn't received yet at his home. Chief Berkey stated that they are being mailed and that they are still working on some addresses. He also informed and invited the board to the fire department's open house being held on December 4, 2011 from 2p-7p for the public.

The Mayor would like to recognize Attorney Eugene Renzi who has been the village's attorney for 9 ½ years. He was elected City of Watertown Judge as the November election and will take office January 1, 2011. The Village board thanked Eugene for his years of service to the Village of Adams.

Trustee Thomas moved to approve hiring Attorney David Renzi as the Village Attorney to take effect at the December 5, 2011 meeting, seconded by Trustee Singleton. Vote: 6 ayes.

Trustee Masters moved to approve the full time employees who wish to take the day after Thanksgiving off, to use a vacation day, seconded by Trustee Singleton. Vote: 6 ayes.

Dustin Clark gave to the board for their review and approval Addendum No. 2 for the Engineering contract for the NYS DEC Brownfield SAC project, an additional increase in costs for a total of their project to be \$79,476.00. This has already been approved by NYS DEC, the Village just needs to approve the addendum for Barton & Loguidice's contract for files.

Trustee Perry moved to approve the increase to the Engineer costs according to Addendum No. 2 as presented, seconded by Trustee Masters. Vote: 6 ayes.

Trustee Thomas moved to adjourn, seconded by Trustee Murphy. Vote: 6 ayes.
Time: 8pm.

Respectfully submitted,
Darlene M. Rexford, Clerk



